

FITZMAURICE COMMUNITY SERVICES, INC.
JOB DESCRIPTION

JOB TITLE: Per Diem Worker (PDW/DSP)

REPORTS TO: Family Support Coordinator or Employment Coordinator

DIRECTLY SUPERVISES: N/A

JOB STATUS: Non-Exempt P/T- (5-29 hrs. as needed)-hired by family or care provider

GENERAL SUMMARY: (General Purpose of the Job)

Habilitation/Companion/Transportation; Performs duties as delegated by Family Support Coordinator(s) in the community for persons with intellectual disabilities and/or behavioral health. Work with individuals on their individualized service plan (ISP) outcomes in their home or in the community.

ESSENTIAL FUNCTIONS: (Primary Responsibilities)

- To participate in the ongoing communication regarding program planning and implementation for individuals.
- Provide a safe, clean, comfortable and therapeutic environment during activities in the community.
- Encourage, guide and train individuals in developing daily living skills and independence skills in accordance with their ISP.
- Assist in organizing and participating in leisure/recreation activities.

QUALIFICATION STANDARDS:

- High School Diploma or equivalent
- 18 years or older
- Valid Vehicle Insurance and Registration
- Computer knowledge; Microsoft office business
- Properly perform the techniques taught in CPR-AED/ First Aid.
- Physical ability to perform all duties associated with this position
- Properly perform lifting and carrying techniques. (Lift 25lbs)
- Valid U.S. Drivers License and able to be insured on company policy

JOB REQUIREMENTS:

- Candidate will have ability to function in a team environment and ability to function independently. Must be organized and be able to follow directions and follow through with assigned tasks in a timely fashion.
- Candidate will have ability to work well with individuals and have the physical ability to assist any physical needs in the community (i.e. assist w/ wheelchair, assist w/ walkers, assist with incontinence accidents etc.).
- Candidate will have the ability to drive for extended periods of time and be in the community for extended periods of time.
- Candidate will have the ability to independently research community activities appropriate for the individuals they are working with.
- Must use personal vehicle for transport to community activities.

ACCIDENT OR HEALTH HAZARDS: (Associated with Position)

Acting out behavior of individual could result in aggression.

Car Accident

Accept Position ___ Decline Position ___

PDW-Signature

Family Support Coordinator or Employment Coordinator Print